



# Absence for Behaviour Escalation Flow Chart

Poor pupil behaviour

Agreement of SLT to send home

Call made to parent/carer by office

Pupil sent home

Pink slip sent to AM

AM notes absence and due in date

Pink slip returned to be action by lead

AM checks behaviour sheets daily to ensure completion of records

Pupil does not return

AM to proceed with 1<sup>st</sup> day phone cal or text

Parent has not attended meeting

Pupil does not return

Reschedule meeting

Provision made in quiet room

Follow normal school protocol of escalation

Taken to Student Support Panel for intervention

AM = Attendance Manager  
CW = Caseworker  
BM = Behaviour Lead  
AHT = Assistant Head Teacher  
PWO = Pupil Welfare Officer  
PCSO = Police Community Support Officer  
TL = Team Leader  
WRLM = work related learning mentor

